

COUNCIL WORK SESSION
Tuesday, February 25, 2020 at 4:30 p.m.
City Hall - Council Meeting Room

AGENDA

1. Council Meeting Follow-up
2. IMS Pavement Management Report
3. NCSA Petition to Vacate 8th Street between David & Center St & Transportation Cutouts
4. FY'20 Budget Amendment #2 Review
5. C-4 Text Amendment
6. Agenda Review
7. Legislative Review
8. Council Around the Table

Vice Mayor Lutz called the meeting to order at 4:30 p.m. with the following Councilmembers present: Cathey, Powell, Bates, Pacheco, Huber, Johnson, Hopkins and Lutz. Mayor Freel was absent.

City Manager Napier discussed the Infrastructure Management Service (IMS) Pavement Management Report, and introduced Andrew Beamer, Public Services Director, to elaborate on the survey of the physical conditions of the City's street surfaces. Mr. Beamer discussed the way that street assessments have occurred in the past, which included a subjective analysis of arterials and collectors. He then introduced Jim Tourek, IMS Consultant, to review the report. Mr. Tourek discussed the conditions of the streets utilizing the Pavement Condition Index. He explained that they utilized a laser road surface tester to measure roughness, cracking, pot holes, patching, etc. and gave examples of roads that were considered good, fair, marginal, poor, and very poor. He discussed the importance of keeping roads in good condition and fixing them in their "need year" as opposed to rehabilitating them which can be much more costly. He stated that Casper has more roads in the poor and marginal categories than in the good and excellent categories, and is at a 59% in the pavement condition index assessment which is a little below the national average of 60-65%. Casper is at 4% of excellent condition roads, which is below the 15% that is recommended and Casper's backlog is at 13%, which is below the maximum recommended at 15%. He then reviewed different scenarios for budgeting for pavement management and how that would affect the back log and the pavement condition assessment. He stated that at the current rate of spending, the backlog will increase well over the 15% recommendation, and the pavement condition assessment will worsen. Therefore, the consultants recommended keeping the pavement condition at or above 60% and the backlog below 15%, which would mean an annual increase in budget for pavement management. They also recommended reviewing the rehabilitation strategies annually. Council asked questions related to specific parts of the report.

Next, City Manager Napier discussed Natrona County School District's petition to vacate 8th Street between South David Street and South Center Street near Park Elementary School. He explained that vacation means that this portion of the street would no longer be part of the public thoroughfare

and the property owner, in this case NCSD, would be responsible for it. One of the conditions proposed would be for NCSD to maintain the sewer line that services Park Elementary and is part of the vacated part of 8th Street. The vacated portion will be used for staff parking and will continue to be used for the buses, which will open up areas for parent parking and student drop-off. If the vacation is approved, the project would be completed in the next year and a half, with this timeline being a condition of the vacation. Safety is one of the primary purposes for this request, as well as efficiency for drop-off. Vice Mayor Lutz abstained from the discussion. Council gave their thumbs up to proceed with formal consideration of the vacation.

Next, Sydney Webb, NCSD Director of Transportation, discussed creating transportation cutouts on arterial streets in order to increase efficiency and safety. The cost is \$12K to \$30K depending on when it is implemented in the design process. Creating a cutout in an existing neighborhood would require easements and negotiations. This process would be easier before a development is constructed.

Next, City Manager Napier, discussed the FY20 Budget Amendment #2, which included items related to the City Hall project, the ice plant, and College National Finals Rodeo funding. Council gave their thumbs up to move the budget amendment forward for formal consideration at the next Council meeting.

Next, City Manager Napier discussed a C-4 text amendment. He explained that there is language in the zoning classification for C-4 that suggests that gambling facilities need to be a certain distance away from religious facilities. He stated that this situation was addressed previously regarding for a C-2 zoned gambling facility at the old Godfather's facility on 2nd Street and a nearby church. Council was willing to make an adjustment at that time in the zoning classification to remove the distance requirement. Staff is now recommending that the same adjustment be made for the C-4 zoning classification. This would be an ordinance change and would require three readings. Council gave their thumbs up to move the text amendment forward for formal consideration.

Next, Council reviewed the agenda for the March 3, 2020 Council meeting and the March 10, 2020 work session. City Manager Napier requested that an item regarding a new position be added to the March 10 agenda, and Council agreed. Council also agreed to add a work session item regarding snow removal and maintenance to the March 24, 2020 work session.

Next, City Manager Napier reviewed the legislative agenda. He stated there will be a delegation attending the winter session of the Wyoming Association of Municipalities convention in the next few days. He reviewed items that will be discussed with the legislative committees, including surface water legislation, municipal option tax, and wind turbine legislation.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest. Councilmember Huber discussed the City and County Health Department looking into creating a task force to address pandemics. City Manager Napier responded that staff will look into this and can get a report from the Health Department on this issue. Councilmember Cathey stated that the Chamber of Commerce's board meetings have been moved so that they will now conflict with Council work sessions. Vice Mayor

Lutz stated that the Centers for Disease Control released a statement about the coronavirus, and recommended everyone stay informed on this issue.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor